

**Town of Somers  
Civil Preparedness Advisory Council  
Friday, July 13, 2012  
7:30am  
Fire House**

**Meeting Minutes**

The meeting was called to order by Chairman Dan Thayer at 07:30 hours.

Members present: SGT Jose Claudio, Deputy EMD George Collins, Dr. Maynard Suffredini, Deputy PW Director Todd Rolland, EMD Dan Thayer, Mr. Peter DeBrino, Mr. Tim Kradas, and 1<sup>st</sup> Selectman Lisa Pellegrini (Ex Officio)

Members absent: Mrs. Kerry Tuttle, and Fire Chief Gary Scheissl

Also present: Mrs. Paula LaFrance, Mr. William Boutwell, Ms. Amy Saada, D/C Frank Falcone, and Mr. James MacFeat

**Old Business**

**Approval of Minutes**

A motion was made and seconded to waive the reading of the minutes for the June 1, 2012 meeting. There was no discussion, and the motion was passed by voice vote.

A motion to approve the minutes of the June 1, 2012 meeting as submitted was made and seconded. There was no discussion, and the motion was passed by voice vote.

**Progress of EOC Location**

Mr. Thayer reported on the progress being made in relocating the EOC to Kibbe-Fuller. A new telephone system using the telephone switching recently removed from service in Town Hall is to be installed. This will provide up to 20 extensions. A new data network will also be installed. A TV set has been purchased to comply with State requirements for local EOC. A new Highband VHF radio for communications with Region 3 and the Town's VHF Emergency Management radio system has been purchased and is stored in the EOC. A new UHF radio for communications with the Public Works, Police and Fire departments has also been purchased, and is at the EOC as well.

## **July Statewide Exercise**

Mr. Thayer reported that the Town is making preparations for the upcoming Statewide exercise on July 30<sup>th</sup> and 31<sup>st</sup>. The State is sending updates periodically. There will be a meeting of Town Hall staff who are part of the Town's Unified Command on Monday, July 23<sup>rd</sup>, at 1030 hours. This meeting will be to prepare individuals for their participation on the 30<sup>th</sup> and 31<sup>st</sup>.

## **Discontinuation of R-911**

Effective at the end of July, 2012, the use of the Town's R-911 system is being discontinued. The Board of Selectmen determined that the cost of its annual operation exceeded its value to the Town, now that CTAlert (Everbridge) is available for use. SGT Claudio remarked that he is unsure how to access the new system. We will be approaching Station TN to see if the Chief Dispatcher can make a presentation at the August meeting to explain the requirements for the use of CTAlert.

## **New Business**

### **Dropbox**

Mr. Thayer informed the members that a number of Emergency Management documents have been uploaded to Dropbox. Participation is by invitation, and Mr. Thayer requested an email from any CPAC member who is interested, so that an invitation link may be sent to them.

### **CERT Team**

Mr. DeBrino reported that early on the morning of Saturday, June 2, 2012, six (6) volunteer CERT Team members responded with less than an hour's advance notice to assist with traffic resulting from the Somersville mill fire earlier that day. On Sunday, June 3<sup>rd</sup>, Somersville traffic patterns were still disrupted, and five (5) CERT Team members worked throughout the day to assist with traffic generated by the lacrosse tournament being held in Town.

### **LEOP – Annex "A" – Command & Control**

Annex "A" of the Local Emergency Operations Plan (LEOP) has been reviewed and approved by the 1<sup>st</sup> Selectman. Copies of the new annex and its attachments were distributed to CPAC members by Mr. Thayer.

**Next Meeting Date**

The next meeting date is Friday, August 3, at 0730 hours.

A motion to adjourn was made and seconded, and passed by voice vote. The meeting was adjourned at 08:10 hours.

Respectfully Submitted,

Dan Thayer  
Chairman

***Minutes are not official until accepted at a subsequent meeting.***